

APPLICATION FORM

PERSONAL INFORMATION

Last Name _____ First Name _____

Preferred First Name _____ Country of Citizenship _____

Telephone _____ E-mail _____

Male Female Date of Birth _____

PROGRAM SELECTION

Country: Belize Mexico Peru

Program: Semester Abroad

NGO Internship Program

Field Placements

Winter Break Group Programs

Private Group Program Indicate Group Name _____

PROGRAM DATES

Semester Abroad: Peru	Spring 2006	Jan 6, 2006 – April 15, 2006	<input type="checkbox"/>
	Fall 2006	Aug 25, 2006 – Dec 2, 2006	<input type="checkbox"/>
	Spring 2007	Jan 11, 2007 – April 20, 2007	<input type="checkbox"/>
	Fall 2007	Aug 30, 2007 – Dec 7, 2007	<input type="checkbox"/>
Mexico	Spring 2006	Jan 13, 2006 – April 22, 2006	<input type="checkbox"/>
	Fall 2006	Sept 1, 2006 – Dec 9, 2006	<input type="checkbox"/>
	Spring 2006	Jan 18, 2007 – April 27, 2007	<input type="checkbox"/>
	Fall 2007	Sept 6, 2007 – Dec 14, 2007	<input type="checkbox"/>
Belize	Spring 2006	Jan 9, 2006 – May 13, 2006	<input type="checkbox"/>
	Fall 2006	Aug 14, 2006 – Dec 8, 2006	<input type="checkbox"/>
	Spring 2006	Jan 8, 2007 – May 11, 2007	<input type="checkbox"/>
	Fall 2007	Sept 13, 2007 – Dec 7, 2007	<input type="checkbox"/>

NGO Internship: Start Month (programs start 1st Thursday of every month, 4 week minimum program.)

January	<input type="checkbox"/>	July	<input type="checkbox"/>
February	<input type="checkbox"/>	August	<input type="checkbox"/>
March	<input type="checkbox"/>	September	<input type="checkbox"/>
April	<input type="checkbox"/>	October	<input type="checkbox"/>
May	<input type="checkbox"/>	November	<input type="checkbox"/>
June	<input type="checkbox"/>	Number of Weeks (4 minimum)	_____

Field Placements: Start Month (programs start every 3 months, 3 month minimum program.)

January	<input type="checkbox"/>	July	<input type="checkbox"/>
April	<input type="checkbox"/>	October	<input type="checkbox"/>

Winter Break: Dec 29, 2005 – Jan 15, 2006

Dec 29, 2006 – Jan 14, 2007

Private Group: Group Name _____

DEVELOPMENT PROJECT AND INTERNSHIP PREFERENCES

Please, select the desired focus for your development project or NGO Internship by numbering any or all of the boxes below in order of your preferences (1 being first choice). Based on your interests, your skills, and the needs of the community, we will work with you and our affiliated NGOs to create the appropriate development project experience for you:

Building	<input type="checkbox"/>	Micro Business	<input type="checkbox"/>
Education	<input type="checkbox"/>	Technology	<input type="checkbox"/>
Environment	<input type="checkbox"/>	Women's Rights	<input type="checkbox"/>
Health Care	<input type="checkbox"/>	Youth Sports	<input type="checkbox"/>
Journalism	<input type="checkbox"/>		

OR a development project of this type:

EDUCATIONAL BACKGROUND

College or University _____ GPA _____

Program Major _____

University Standing at the time of your participation in the program:

1st yr 2nd 3rd 4th Grad Student Other _____

Foreign Languages	Years of language study	Level			
	<i>High School</i> <i>College</i>	<i>Beginner</i> <i>Intermediate</i> <i>Advanced</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Note about foreign languages:

PERSONAL EXPERIENCE AND QUESTIONS

Please, rate your experience level on a scale of 1-10 in the following categories and provide a brief note about each one.

	Rating	Note
Travel to foreign countries		
Personal volunteer work		
Cross-cultural experience		
Leadership Experience		
Working in groups		
Small project management		
Technical skills (Tech, business, health, etc)		
Communications (writing, public speaking)		
Foreign Languages		
Additional skills or certificates (CPR, etc)		

PROWORLD SERVICE CORPS
Program Agreement Terms and Conditions

DATES AND DEADLINES

Applications are accepted throughout the year and are subject to limited space availability. NGO Internship deadlines are based on the dates of the desired internship program. Some programs and project placements fill up prior to their published application deadlines. Apply early to ensure your position with the ProWorld Service Corps. **Payment of your deposit secures your position in the ProWorld Programs.** Important deadlines for the ProWorld Programs are:

Semester Dates	Fall	Spring
Early Application	April 30	Oct 15
Application Deadline	July 16	Dec 1
Total Fee Due	Aug 1	Dec 10

NGO Internship, Field Placement, and Winter Break Dates

Early Application	3 months prior to program start
Application Deadline	1 month prior
Total Fee Due	1 month prior

NGO Start	1st Saturday of every month (except December)
NGO Completion	Sunday 2 – 8 weeks after start date

Winter Break Dates	Dec 29, 2005 – Jan 15, 2006 Dec 29, 2006 – Jan 14, 2007
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Faculty Led and Private Groups	Contact us for customized dates
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Note: There are no internship programs during the month of December. ProWorld completes its yearly program review, staff training, and project assessment during December.

APPLICATION INSTRUCTIONS

Apply online: proworldsc.org/apply

Pay your deposit online: proworldsc.org/payment

Upon receipt of the application and deposit, we will secure the position in the Program for successful applicants. Deposits will be refunded for all unsuccessful applicants. ProWorld will contact all applicants within 2 weeks of receipt of the application. Applications will not be considered without a program deposit.

Prior to the application deadlines listed above, applicants may apply online or mail a printed application and submit a program deposit of \$200 / £125, payable to **ProWorld** to:

USA and Canadian Applications

ProWorld Administration
P.O. Box 21121
Billings, MT 59104-1121
USA

UK and European Applications

ProWorld The Office
444 Fulwood Road
Sheffield
S10 3GH, UK

PROGRAM FEES

Program Fees

- Semester Programs \$8,950
- Winter Break Programs \$1,750

- NGO Internships

Weeks	4	5	6	7	8	9	10	11	12	Extra
Cost	\$1,950	\$2,250	\$2,550	\$2,850	\$3,150	\$3,450	\$3,750	\$4,050	\$4,350	\$300

- Field Placements

Months	3	6	9	12
Cost	\$2,950	\$4,950	\$6,950	\$8,950

- Faculty Led and Private Groups

Weeks	1	2	3	4
Base Fee	\$1,050	\$1,350	\$1,650	\$1,850

Pay it Forward - Bring a Friend Discounts

Semester Programs \$400

Other Programs \$200

Refer a friend to ProWorld and receive a discount on your program fee.

TUITION INCLUDES

The program fee supports ongoing development projects and includes the following for all programs during your program dates:

Program Includes	Semester Programs	NGO Internship	Field Placements	Winter Break
My ProWorld personal web page and pre-program contact	X	X	X	X
Comprehensive onsite orientation	X	X	X	X
Full room and board	X	X	X	X
Airport pick up and drop off at program site	X	X	X	X
All on site domestic program transportation	X	X	X	X
Funding and staff support of development project	X	X	X	X
Intensive Spanish classes (Peru and Mexico)	X	X		
Academic credits	X	1	1	
Internet access for academic uses	X			
Tuition, books, and fees	X			
Adventure and cultural activities throughout the program	X	X		X

1. Credit from your home institution may be available.

Program fees do not include: international airfare, passport or visa fees, insurance, independent travel during the program, or personal expenses. Program fees may change without notice due to currency exchanges and the unique nature of international travel. Current prices are available on our website.

REFUND POLICY

The program deposit of \$200 / £125 will be applied towards the total program fee. The program deposit is non-refundable for applicants who have been accepted into the program. The program deposit will be fully refunded to non-successful applicants. Individuals who cancel less than 4 weeks prior to the program start will receive a refund on the program fee paid, less the deposit. Individuals who cancel less than 4 weeks prior to the program start or during the program will not receive a refund.

TRIP CANCELLATIONS

ProWorld reserves the right to cancel any program if there are insufficient registrants or if ProWorld determines it is in the best interest of the applicant's safety and quality of programming to cancel the program. ProWorld is not responsible for other costs incurred by applicants preparing for the trip. Should a program be cancelled, applicants will be offered the option of positions in other ProWorld Programs or a full refund on all fees paid.

PROGRAM FLEXIBILITY AND SAFETY

ProWorld programs are different from travel or adventure programs. Each development project and internship is unique and often cannot be implemented exactly as planned for a variety of reasons. There are numerous factors, though closely monitored, that are beyond our control. Applicants are advised that these variables may require changes before or during a program. Part of the challenge and growth opportunity is in adapting to changing conditions and overcoming the obstacles they may present.

RELEASE OF LIABILITY AND ASSUMPTION OF ALL RISKS

In this document, ProWorld Service Corps Inc. doing business as ProWorld, ProPeru, ProMexico, and ProBelize are collectively referred to as "ProWorld." In organizing and managing internship, group, and semester programs, ProWorld, its agents, employees, and staff give notice that they act solely on behalf of and for the benefit of the participants, on the express agreement that ProWorld shall not be liable, financially or otherwise, for non-performance or unsatisfactory service; for the injury to persons including death, for loss of or damage to property, for accident or delay, and/or for expenses arising from strikes, weather, quarantine, sickness, government regulation, civil unrest or war, or from any act or omission of ProWorld agents or employees, and/or airline, mail services, railroad, bus company, automobile rental entity, hotel, restaurant, or other supplier of service. By signing this application form the participant assumes all of these risks and agrees to indemnify ProWorld, its officers, directors, and employees for any and all liability that may arise in connection with participation in the ProWorld Programs. ProWorld is incorporated in Bellingham, Washington, USA. All matters related to or arising out of or involving the participant's relationship with ProWorld shall be governed by Bellingham, Washington law and any legal dispute shall be determined by a Bellingham, Washington court. ProWorld reserves the right to refuse any applicant admission to any program if he or she is deemed ill suited for the program. Important program information will be sent to the email address provided on the application. Photographs, videotapes, and/or statements of participants may be used in promoting ProWorld. ProWorld publishes program and project photos on a monthly basis on the ProWorld website. These photos and videos are available for students, parents, and interested individuals to download, email, or print.

TRAVEL DOCUMENTS AND INSURANCE

All participants must possess a valid passport for their ProWorld trip. Participants are responsible for any costs associated with visas, airport taxes, obtaining the proper travel documents for their trip, and changes to flight itineraries. All participants must also have valid health insurance during the time of their program.

BEHAVIORAL EXPECTATIONS

By joining a ProWorld Program, the participant assumes certain obligations to ProWorld, its community, and other program participants. If on-site program directors determine a participant fails to meet the behavioral expectations set out in this contract, that participant will be asked to leave the program. Participants asked to leave under these circumstances will not receive a refund. In addition to other program responsibilities, as a program participant you are responsible for:

- Being in sufficient good health to undertake the program.
- Acting in an appropriate and respectful manner towards the local people, fellow travelers, program participants, and staff in accordance with the customs, laws, regulations, and ordinances of Peru, Belize or Mexico.
- Communicating effectively your interests, skills, limitations, and needs to home community members and program staff members.