

Attach a passport photo

Staff application

! Please complete clearly in CAPITALS

Personal details

Family name (as appears on your passport): _____

First name(s) (as appear on your passport): _____

Preferred first name (if different from above): _____

Age: _____ Date of birth (dd/mm/yy): _____ Marital status: _____

Height (cm): _____ Weight (kg): _____ Sex: Male Female

Nationality 1: _____ Passport number: _____ Expiry date: _____

Nationality 2: _____ Passport number: _____ Expiry date: _____

Contact details

HOME/PERMANENT (FAMILY) ADDRESS

Street and number: _____

Town/City: _____ County (State): _____

Postcode (Zip): _____ Country: _____

Telephone number (incl. country code): _____

Mobile number: _____ Fax number: _____

E-mail address (e-mail is our preferred means of contact): _____

TEMPORARY ADDRESS This address is valid until (dd/mm/yy): _____

Street and number: _____

Town/City: _____ County (State): _____

Postcode (Zip): _____ Country: _____

Telephone number (incl. country code): _____

Application details

Position(s) for which you are applying:

PROGRAMME STAFF:

Ski/snowboard

- Ski counsellor
- Snowboard counsellor
- Ski/snowboard counsellor

Healthcare

- Healthcare counsellor
- Healthcare & ski counsellor
- Healthcare & snowboard counsellor
- Healthcare & ski/snowboard counsellor

SUPPORT STAFF:

- Chef
- Driver/handyman

- Domestic staff
- Barman

Dates of availability to work are from (dd/mm/yy): _____ until (dd/mm/yy): _____

Also available (if applicable) from (dd/mm/yy): _____ until (dd/mm/yy): _____

Minimum period for which you would accept a position: _____

Maximum period for which you are available: _____

General information

How did you hear about Viamonde?

Advert – publication: _____ Website – specify: _____

Previous staff – name: _____ Other – specify: _____

Do you smoke? Yes No

Have you ever been convicted of a criminal offence? Yes No

If yes, please explain in detail on a separate sheet and enclose with this application.

Are you applying with a friend or spouse? Yes No If yes, what is his/her name? _____

Would you consider a position without him/her? Yes No

Are there any reasons why you may have difficulty performing any of the duties and responsibilities of the position for which you are applying? Yes No If yes, please explain in detail on a separate sheet and enclose with this application.

PROGRAMME STAFF APPLICANTS ONLY

SKI/SNOWBOARD SKILLS, QUALIFICATIONS & EXPERIENCE

SKILLS/EXPERIENCE

Previous ski experience: 1-10 weeks 11-20 weeks 21-30 weeks 31+ weeks

Previous ski teaching experience: 1-5 weeks 6-11 weeks 12+ weeks

Preferred ski teaching level(s): Beginner Intermediate Advanced Racer

Previous snowboarding experience: 1-10 weeks 11-20 weeks 21-30 weeks 31+ weeks

Previous snowboard teaching experience: 1-5 weeks 6-11 weeks 12+ weeks

Preferred snowboard teaching level(s): Beginner Intermediate Advanced Racer

QUALIFICATIONS

Please provide details of any relevant ski or snowboard qualifications you would like to have considered

Name of training establishment	Course title	Dates (mm/yy)		Qualification obtained (with teaching level)
		From	To	

Please provide details of your first aid and CPR qualifications

Name of training establishment	Course title	Expiry date

EXPERIENCE

Please specify previous relevant employment in the ski/snowboarding industry

Employer name and address	Dates (mm/yy)		Position held	Brief description of position
	From	To		

Please specify previous relevant employment in a children's camp or activity centre environment

Camp/organisation name and address	Dates (mm/yy)		Position held	Brief description of position
	From	To		

Last season working in a ski resort

Dates: _____

Qualifications (not ski/snowboard)

Please provide details of any relevant qualifications you would like to have considered

Name of training establishment	Course title	Dates (mm/yy)		Qualification obtained
		From	To	

Employment (not ski/snowboard)

Please start with your most recent employment

Employer name and address	Dates (mm/yy)		Position held	Brief description of position
	From	To		

Education

Please start with your most recent education

Name of School/University/College	Dates (mm/yy)		Main subject studied	Qualification obtained
	From	To		

Languages

Mention all the language skills you possess:

Language	Level spoken		Level understood	
	Fluent	Good	Fluent	Good
1 (Mother Tongue)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Driving experience

Do you hold a current driver's licence?

Yes No If Yes, valid since (mm/yy) _____

Are you qualified and able to drive stick-shift (gear operated) vehicles?

Yes No


Do you have experience driving buses/minibuses?

Yes No

If yes, for how many passengers does your licence qualify you to drive? _____

References

Viamonde conducts reference checks for every applicant after interview. Please provide current contact information for two referees who can easily be contacted in the near future. Choose referees who are able to comment on your ability to complete tasks related to the position for which you are applying. Friends and family are not accepted as referees.

 Please ensure that the referees you designate are willing to provide a reference for you and that their contact information is current and correct. Wherever possible, please provide an e-mail address, as delays in contacting referees could jeopardise your application.

FIRST REFEREE

Family name: _____ First name: _____ Mr Mrs Miss Ms

Company: _____ Position: _____

Professional relationship to yourself: _____

Address: _____

Telephone number (incl. country code): _____ Fax number: _____

E-mail address: _____

SECOND REFEREE

Family name: _____ First name: _____ Mr Mrs Miss Ms

Company: _____ Position: _____

Professional relationship to yourself: _____

Address: _____

Telephone number (incl. country code): _____ Fax number: _____

E-mail address: _____

Applicant declaration and procuration

In order for us to be sure of the backgrounds of all recruited staff, we routinely conduct security checks.

I certify that the information given in this application is true and correct. I understand that any intention to deceive will result in immediate dismissal and possible prosecution should I be offered and take up a position with Viamonde.


I hereby authorise Viamonde or authorised representatives of the company bearing this release to obtain and release any information pertaining to my background. I hereby release and discharge Viamonde, other representatives of the company, or other source providing information, from all claims and damage arising out of or relating to any investigation of my background.

Signature: _____ Date (dd/mm/yy): _____

Checklist


Please check which apply:

Attach a passport photo.

 Passport photos should be minimum size 35mm x 45mm, full face (without hat), head and shoulders only.

Include a copy of your passport(s).

Include a copy of your first aid qualification (programme staff applicants ONLY).

 If you do not have a suitable first aid qualification at the time of application, you should understand that it will be a condition of taking up employment that you obtain a suitable first aid qualification.

Include copies of certificates for any qualifications you would like to have considered.

Please return this application form to:

Personnel Department, Viamonde, Case Postale 1, 1972 ANZERE, Switzerland

You will normally be contacted by e-mail within two weeks of us receiving your application, so please check your e-mail regularly.